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# INFORMATION PACKET

Friday, March 29, 2024



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### AGENCIES, BOARDS, AND COMMITTEES DOCUMENTS & INFORMATION

**The Grid**  
Working Draft of Council Meeting Agendas

<b>April 2, 2024 Councilors Absent: Pollock</b>					
<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
	Pre-Meeting: SAFER Grant Application				
Proclamation/Bright Spot: Donate Life & Child Abuse Prevention Month					
Establish Public Hearing for Transfer of Ownership and Location for Retail Liquor License No. 24 from Alibi Bar & Lounge, Inc., d/b/a Alibi Bar & Lounge, Located at 1740 East Yellowstone to Homax Oil Sales, Inc, d/b/a Stop N Go, Located at 519 South Poplar.	C				
Public Hearing: Restaurant License for Frontier Brewing		N			
Public Hearing: Fire Self Inspection Ordinance		N			
Public Hearing: Consideration of an Ordinance Amending Sections 8.40.040 and 8.44.060 of the Casper Municipal Code Pertaining to Administrative Fees for Litter, Weed & Pest Control Abatements.			N		
2nd Reading: Repealing Section 15.15.010 - Building Construction Prohibited During Certain Hours - Exceptions.			N		
2nd Reading: Amending Chapter 8.20 - Noise, of the Casper Municipal Code			N		
Authorizing a Lease Agreement with Johnson Restaurant Group, Inc., for Operation of the 19th Hole Restaurant at the Municipal Golf Course.				C	
Authorizing a Procurement of Goods Agreement Between the City of Casper and Trailside Structures, LLC, to Procure Two Prefabricated Buildings for the Metro Animal Services Shelter.				C	
Accepting a Public Sidewalk Easement from the University of Wyoming Board of Trustees as Part of the Casper Family Medicine Clinic Renovation.				C	
Authorizing a Procurement Agreement with Sound and Cellular, Inc. for the Ford Wyoming Center Radio Replacement, Project No. 23-025.				C	
Authorize a Contract for Professional Services with Civil Engineering Professionals, Inc., in the amount of \$155,135.00, for the Tower Hill Tank Stabilization Project, Project No. 23-046.				C	
Authorize Agreement with Geosyntec Consultants, Inc., in the amount of \$157,533.00 for the 2024-2029 Solid Waste Planning, Project No. 23-049.				C	
Approving the Vacation and Final Plat Creating the Kenwood Addition No. 2 Subdivision, and Approving the Subdivision Agreement.				C	
Approving a 5-Year Agreement with Thomson Reuters for Westlaw Internet Legal Research Services for the City Attorney's Office.				C	
CMAR Contract (Tentative)				C	
Authorizing the Purchase of One (1) New Wheeled Landfill Compactor in the Total Amount of \$926,673.16, for Use by the Solid Waste Division of the Public Services Department.					C
Executive session: Land & Personnel					

<b>April 9, 2024 Councilors Absent:</b>			
<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Begin Time</b>	<b>Allotted Time</b>
	Recommendations = Information Only, Move Forward for Approval, Direction Requested		
Meeting Follow-up		4:30	5 min
Veterans Park	Information Only	4:35	20 min
85K Application Discussion	Direction Requested	4:55	45 min
Speed Limit Ordinance Discussion & Coffman Speed Limit Followup	Direction Requested	5:40	45 min
MRG Discussion	Direction Requested	6:25	30 min
Agenda Review		6:55	20 min
Legislative Reivew		7:15	20 min
Council Around the Table		7:35	20 min
Approximate Ending Time:			7:55

<b>April 16, 2024 Councilors Absent:</b>			

<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	Page 3 of 7	
				<b>Resolutions</b>	<b>Minute Action</b>
Pre-Meeting:					
Approval of 3/12 Special Meeting Minutes					C
Approval of 3/19 Minutes					C
Approval of 3/19 Exec Minutes					C
Approval of 3/26 Special Meeting Minutes					C
Approval of 4/2 Minutes					C
Approval of 4/2 Exec Minutes					C
National Small Business Week Proclamation					
Public Hearing for Transfer of Ownership and Location for Retail Liquor License No. 24 from Alibi Bar & Lounge, Inc., d/b/a Alibi Bar & Lounge, Located at 1740 East Yellowstone to Homax Oil Sales, Inc, d/b/a Stop N Go, Located at 519 South Poplar.		N			
2nd Reading: Fire Self Inspection Ordinance			N		
2nd Reading: Consideration of an Ordinance Amending Sections 8.40.040 and 8.44.060 of the Casper Municipal Code Pertaining to Administrative Fees for Litter, Weed & Pest Control Abatements.			N		
3rd Reading: Repealing Section 15.15.010 - Building Construction Prohibited During Certain Hours - Exceptions.			N		
3rd Reading: Amending Chapter 8.20 - Noise, of the Casper Municipal Code			N		
Approving and adopting the Mills Platte River Trail Connectivity Study for the Casper Metropolitan Area				C	
Weed Abatement/Mowing Contracts				C	
Authorize an Agreement for Construction Management Services with Sampson Construction Company, Inc., in the amount of \$67,400, for the Casper Business Center Police Remodel, Project No. 23-023.				C	
Authorizing a Contract for Professional Services with Recykling Industrial Repairs, Inc., in the amount of \$72,845.00, for the South Baler Ejector Repair, Project No. 24-025.				C	

<b>April 23, 2024 Councilors Absent:</b>			
<b>Work Session Meeting Agenda Items</b>	<b>Recommendation</b>	<b>Begin Time</b>	<b>Allotted Time</b>
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Pathways National Heritage Area Designation	Direction Requested	4:35	30 min
Dangerous Building Process	Direction Requested	5:05	40 min
Code Enforcement Follow-up (Towing Fees)	Direction Requested	5:45	30 min
Community Project Funding Process Part 2	Direction Requested	6:15	45 min
Citizen Feedback Survey	Direction Requested	7:00	30 min
FWC Study Update (Tenative)	Information Only	7:30	60 min
Agenda Review		8:30	10 min
Legislative Review		8:40	10 min
Council Around the Table		8:50	20 min
Approximate Ending Time:			9:10

<b>May 7, 2024 Councilors Absent:</b>					
<b>Regular Council Meeting Agenda Items</b>	<b>Est. Public Hearing</b>	<b>Public Hearing</b>	<b>Ordinances</b>	<b>Resolutions</b>	<b>Minute Action</b>
Approval of 4/16 Minutes					C
Establish Public Hearing - Budget Amendment #3	C				
3rd Reading: Fire Self Inspection Ordinance			N		
3rd Reading: Consideration of an Ordinance Amending Sections 8.40.040 and 8.44.060 of the Casper Municipal Code Pertaining to Administrative Fees for Litter, Weed & Pest Control Abatements.			N		

<b>May 14, 2024 Councilors Absent:</b>			
<b>Work Session Meeting Agenda Items</b>	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Council Conflict of Interest	Information Only	4:35	40 min
Budget Amendment #3	Move Forward for Approval		
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

<b>May 20, 2024 Councilors Absent:</b>			
<b>Special Budget Work Session Meeting Agenda</b>	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Budget Review	Direction Requested	4:30	4 hrs
Approximate Ending Time:			8:30

<b>May 21, 2024 Councilors Absent:</b>					
<b>Regular Council Meeting Agenda Items</b>	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting:					
Approval of 5/7 Minutes					C
Public Hearing - Budget Amendment #3		N			

<b>May 22, 2024 Councilors Absent:</b>			
<b>Special Budget Work Session Meeting Agenda</b>	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Budget Review	Direction Requested	4:30	4 hrs
Approximate Ending Time:			8:30

<b>May 28, 2024 Councilors Absent:</b>			
<b>Work Session Meeting Agenda Items</b>	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

### Future Agenda Items

<b>Council Items:</b>			
Item	Date	Estimated Time	Notes
Funding for Sidewalk Repairs/Homeowner Responsibilities			Ordinance issue?
Naming City Garbage Trucks/Plow Follow-up			
Utility Billing Update			Sept
Vegetation Abatement Follow-up			
Recycling and Composting Options			June
<b>Staff Items:</b>			
Downtown Parking Kiosks			May
Utility Rate Model			May
Summary Proposed Budget to Council	June 4, 2024		
Fort Caspar Feasibility Study			Fall
Website Update			Fall
Online Utility Payment Portal Update			Early Summer
Master Plan			Summer
Rec Joint Powers Board Application			
Code Enforcement Follow-up Part 2 (Time Frame for Addressing Violations)			May
<b>Potential Topics-- Council Thumbs to be Added:</b>			
<b>Future Regular Council Meeting Items:</b>			
Establish Public Hearing: FY25 Budget	6/4/2024		
Public Hearing: FY25 Budget Adoption	6/18/2024		
Urban Forestry Grant			Waiting on a contract
<b>Retreat Items:</b>			
Economic Development and City Building Strategy			
City Facility Retention & Subsidization			

# MARCH 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<b>25</b> Casper Showdown Wrestling Tournament 7:00 am- 7:00 pm	<b>26</b>	<b>27</b>	<b>28</b>	<b>29</b> WHSAA State High School 1A/2A Basketball Tournament 7:00 am- 10:30 pm	<b>1</b> WHSAA State High School 1A/2A Basketball Tournament 7:00 am- 10:30 pm	<b>2</b> WHSAA State High School 1A/2A Basketball Tournament 7:00 am- 7:30 pm
<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b> WHSAA State High School 3A/4A Basketball Tournament 7:00 am- 10:30 pm	<b>8</b> WHSAA State High School 3A/4A Basketball Tournament 7:00 am-10:30 pm	<b>9</b> WHSAA State High School 3A/4A Basketball Tournament 7:00 am- 9:00 pm
<b>10</b>	<b>11</b> Wyoming MTSS Summit 8:30 am- 1:30 pm	<b>12</b> Shrek the Musical 6:00 pm- 10:00 pm	<b>13</b> Load-In Home & Garden Show 8:00 am - 6:00 pm	<b>14</b> Load-In Home & Garden Show 8:00 am - 6:00 pm	<b>15</b> Home & Garden Show 10:00 am - 6:00 pm	<b>16</b> Home & Garden Show 10:00 am - 6:00 pm
<b>17</b> Home & Garden Show 10:00 am - 4:00 pm	<b>18</b> Load-In WY State Pool 8:00 am- 5:00 pm	<b>19</b> WY State Pool Tournament Load-in and open practice 8:00 am-12:00 am	<b>20</b> WY State Pool Tournament 8:00 am- 12:00 am	<b>21</b> WY State Pool Tournament 8:00am-12:00 am	<b>22</b> WY State Pool Tournament 8:00 am- 12:00 am	<b>23</b> WY State Pool Tournament 8:00 am- 12:00 am
<b>24</b> WY State Pool Tournament 8:00 am-6:00 pm	<b>25</b> NJCAA Women's Basketball Load-In	<b>26</b> NJCAA Women's Basketball Tournament 9:00 am-11:00 pm	<b>27</b> NJCAA Women's Basketball Tournament 9:00 am- 11:00 pm	<b>28</b> NJCAA Women's Basketball Tournament 11:00 am- 10:00 pm	<b>29</b> NJCAA Women's Basketball Tournament 11:00 am- 10:00 pm	<b>30</b> NJCAA Women's Basketball Tournament 3:00 pm- 10:00 pm
<b>31</b> NJCAA Women's Basketball Tournament	<b>1</b> NJCAA Women's Basketball Tournament 5:00 pm-10:00 pm	<b>2</b>	<b>3</b>	<b>4</b> Toughest Monster Truck Tour Load-In 8:00 am- 5:00 pm	<b>5</b> Toughest Monster Truck Tour Load-In 8:00 am-5:00 pm	<b>6</b> Toughest Monster Truck Tour 12:30 pm- 5:00 pm

# APRIL 2024



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31	1 NJCAA D1 Women's Basketball Championship 5:00 pm- 10:00 pm	2	3 TIPS Training 6:00 pm-9:00 pm	4 Load-in TMTT 8:00 am-5:00 pm	5 Load-in TMTT 8:00 am-5:00 pm	6 Toughest Monster Truck Tour 12:30pm- 5:00 pm
7	8 CNFR Committee Meeting 5:00pm- 6:00 pm	9	10	11 Load-in WAWA 12:00 pm- 5:00 pm	12 WAWA Tournament 7:00am-8:00pm	13 WAWA Tournament 7:00am-8:00pm
14 WAWA Tournament 7:00 am- 8:00 pm	15	16	17 Load-in Art Symposium 8:00 am-10:00 pm	18 High School Art Symposium 7:00am-5:00 pm	19 High School Art Symposium 8:00am -2:00pm	20 Breaking Benjamin & Daughtry 6:00 pm- 10:00 pm
21	22	23	24 SkillsUSA Closing Ceremony 6:30 am- 12:00 pm	25 Broadway at the Ford: Annie 6:00 pm- 9:30 pm	26 WyVA Prom 4:00 pm-10:00 pm	27 CDC Art Al Carte 5:00pm-11:00pm
28 Academic Awards Banquet 5:00 pm- 8:00 pm	29	30	1	2	3	4